



Facility

Name: *Elevation Children's Center* **License Number:** *160249*
Address: *3501 Campus NE, Albuquerque, NM 87106*
Phone: *5054338289* **Fax:** **E-mail:** *elevationabq@gmail.com*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *11/15/2017* **Expiration Date:** *07/09/2018*

Capacity

Over Age 2: *66* **Under Age 2:** *13* **Night Care:** *0* **Playground:** *35*
Square Footage: *0*

Census

Over 2: *56* **Under 2:** *6*

Classrooms

Number of Classrooms: *5*

Days and Hours of Operation

| | | | | |
|---|--|--|---|---|
| Monday <i>8:00 AM - 4:30 PM</i> | Tuesday <i>8:00 AM - 4:30 PM</i> | Wednesday <i>8:00 AM - 4:30 PM</i> | Thursday <i>8:00 AM - 4:30 PM</i> | Friday <i>8:00 AM - 4:30 PM</i> |
| Saturday <i>Closed</i> | Sunday <i>Closed</i> | | | |

Inspection

Date: *04/27/2018* **Time In:** *10:45 AM* **Time Out:** *2:30 PM* **Purpose:** *Annual*

Licensure

| | |
|--|----------------------|
| 8.16.2.11 A Types of Licenses | <i>Not Inspected</i> |
| 8.16.2.11 B Renewal of License | <i>Not Inspected</i> |
| 8.16.2.11 D Non-transferable Restrictions of License | <i>Not Inspected</i> |
| 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals | <i>Not Inspected</i> |
| 8.16.2.17 E, F Surveys for Child Care Facilities | <i>Not Inspected</i> |
| 8.16.2.18 D Complaints | <i>Not Inspected</i> |
| 8.16.2.21 A Licensing Requirements | <i>Not Inspected</i> |
| 8.16.2.21 B Capacity of Centers | <i>Compliance</i> |
| 8.16.2.21 C Incident Reporting Requirements | <i>Not Inspected</i> |

Administrative Requirements

| | |
|--|-----------------------|
| 8.16.2.22 A Administrative Records | Compliance |
| 8.16.2.22 B Mission, Philosophy and Curriculum Statement | Compliance |
| 8.16.2.22 C Policy and Procedures | Compliance |
| 8.16.2.22 D Family Handbook | Compliance |
| 8.16.2.22 E Children's Records | Non-compliance |

Of the 10 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Date to be Completed: 05/28/2018

| | |
|-------------------------------|-----------------------|
| 8.16.2.22 F Personnel Records | Non-compliance |
|-------------------------------|-----------------------|

From the review of staff records, it was determined that 1 out of 19 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will obtain documentation of a background check.

Date to be Completed: 05/27/2018

From the review of staff records, it was determined that 6 out of 19 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Date to be Completed: 05/27/2018

8.16.2.22 F Personnel Records (continued)**Non-compliance**

The center failed to have 5 out of 19 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.

Date to be Completed: 05/27/2018

8.16.2.22 G Personnel Handbook

Compliance

Personnel & Staffing**8.16.2.23 A Personnel and Staffing Requirements**

Compliance

8.16.2.23 B Staff Qualifications and Training**Non-compliance**

From the review of staff records, it was determined that 1 out of 6 staff working more than 20 hours a week, has/have no documentation of at least 24 hours of qualified annual training, See Staff Records 8.16.2.22 form for staff with missing documentation of training.

Corrective Action Plan

Annual training will be completed as required and documentation retained on file.

Date to be Completed: 05/27/2018

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children**8.16.2.24 A Guidance**

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

8.16.2.24 J Outdoor Play Areas

Compliance

8.16.2.24 K Swimming, Wadding and Water

Not Inspected

8.16.2.24 L Field Trips

Not Inspected

Food Service

| | |
|------------------------------|------------|
| 8.16.2.25 B Meals and Snacks | Compliance |
| 8.16.2.25 C Menus | Compliance |
| 8.16.2.25 D Kitchens | Compliance |
| 8.16.2.25 E Meal Times | Compliance |

Health & Safety Requirements

| | |
|---|-----------------------|
| 8.16.2.26 A Hygiene | Compliance |
| 8.16.2.26 B First Aid Requirements | Compliance |
| 8.16.2.26 C Medication | Compliance |
| 8.16.2.27 A-D Illness Requirements for Centers | Compliance |
| 8.16.2.28 A-H Transportation Requirements for Centers | Non-compliance |

The vehicle used for transporting children does not have insurance coverage.

*Corrective Action Plan
insurance coverage will be obtained.*

Date to be Completed: 05/27/2018

Buildings, Grounds & Safety

| | |
|--------------------------|-----------------------|
| 8.16.2.29 A Housekeeping | Non-compliance |
|--------------------------|-----------------------|

The premises in the classrooms are not safe in that there are power cords accessible to children..

*Corrective Action Plan
The safety violation will be corrected and a system for routine safety inspection developed.*

Date to be Completed: 05/27/2018

| | |
|--|-----------------------|
| 8.16.2.29 B Pest Control | Compliance |
| 8.16.2.29 C Mechanical Systems | Compliance |
| 8.16.2.29 D Water and Waste | Compliance |
| 8.16.2.29 E Lighting, Lighting Fixtures and Electrical | Non-compliance |

Electrical outlets within reach of children in the Investigator and Explorers classroom are not safety outlets and they do not have protective covers.

*Corrective Action Plan
Protective covers will be added.*

Date to be Completed: 05/27/2018

Buildings, Grounds & Safety (continued)

| | |
|---|------------|
| 8.16.2.29 F Exits and Windows | Compliance |
| 8.16.2.29 G Toilet and Bathing Facilities | Compliance |
| 8.16.2.29 H Safety Compliance | Compliance |
| 8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances | Compliance |
| 8.16.2.29 J Pets | Compliance |

Additional Comments

The outdoor immersion program Bosque and Beyond was included in annual inspection.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Patricia Williams*



Facility Representative: *Elizabeth Dolph Jessica Claypool*

